



Foundation fieldbus End User Council, P.O.Box Z5546, Perth, WA6831

DATE OF MEETING: 5 November 2008

LOCATION: – Woodside Plaza, Perth

Minutes by: Jim Russell

PRESENT

T.S. Lim (Woodside Energy)
Jim Russell (Secretary- ICEweb)
Allen Tighe (Chair - Seacove Systems)
Bill Ramsay (Honeywell)
Duncan Turner (Apache)
Brenton Lynch-Rhodes (WPC)

APOLOGIES

Kevin Barnes (MTL)
David Bilsborough

CC

Tom Rolton (Emerson Process Management)

1. MATTERS ARISING FROM PREVIOUS MINUTES

Minutes proposed for acceptance by Bill and seconded by Brenton.

2. CORRESPONDENCE

INCOMING: Rich Timoney
OUTGOING: Bill Tatum, SAIT

3.ACCOUNTS

Operating account balance is \$4155.99. Investment account balance is \$30,000
Allen advised that the 2006-2007 accounts are being audited, Allen to schedule with the Accountant.
Allen to prepare the 2007-2008 accounts.

Action: Allen

Allen requested approval for the following expenditure;

- (a) \$15000 be allocated to Jump Aboard
- (b) \$3500 for attendance at the 2009 FF General Assembly
- (c) \$500 to be allocated for Fluke Scope repair
- (d) \$200 be allocated Anti-Virus Software
- (e) \$100 be allocated for new version of "Paint Shop Pro"
- (f) \$823 for Sixnet switch

Approved Unanimously

4. WEBPAGE

JA 2009 page created – "Call" & Sponsor links on home page.

Action: Allen

5. DONATED EQUIPMENT

Brenton to follow up the donation of DVC positioner.
Jim sent Allen details of the laptop recycling group.

**Action: Brenton
Action: Allen**

6. PUBLICITY

No progress on FF-EUC Aus Brochure. No Foundation assistance. Jim to issue Fieldbus Facts on line when they are issued in future.

Action: Jim/Allen

7. MEETINGS

Technical Meetings this year will be adhoc and be arranged when suitable technical subjects are identified by suppliers.

8. FF Essentials & Configuration Course

Allen to advise Jim of course attendees so that invoice can be raised. **Action: Allen**

Training Kit – Allen advised that he is still attempting to upgrade the NI Kit to version 3.2.1 which supports EDDL. Bill suggested looking at Pactware.

Lee College have responded that our proposal is acceptable. This is \$2K up front and \$50 per head. Allen to follow up and request a course pack. Lee College have indicated that Allen will be on the Foundation list of certified trainers. SAIT have still not responded to Allen, relationship to be severed at the end of the year. There appears to be two options, Lee College and ISA.

Action: Allen

Potential ACEPT training alliance appears to have little interest from their perspective – Mel is interested in following up. **Action: Mel**

9. Mailing List

Jim advised that the list is up to date.

10. AG-181

Duncan advised that he was still following up but there appeared to be little progress.

Action: Duncan

11.0 Jump Aboard 2009

The theme of “FF - the Next Generation” has been agreed.
Four speakers have indicated interest – WPC, MTL, Jonas, P+F
Dave Lancaster of Bechtel has retired.
Date agreed for 15th May 2009 in Perth.
Venues being finalized with Brenton.

Action: Jim

12.0 FF Courses / Marketing / Event Synergies Fact Finding visit with Singapore FF Groups

Nothing further to report.

13.0 Future Direction of FFEUC-Aus

Allen suggested we should have discussions with the IICA with the end user council perhaps becoming a “SIG-Fieldbus” similar joint venture with the IICA. Whilst remaining autonomous the group would utilise the admin resources of the IICA.

Allen to follow up interest, logistics etc as the idea does have merit.

Action: Allen

14.0 Other Business

14.1 AGM

The date of the AGM is to be delayed until preferably the 14th May 2009 if this is possible. Charter to be checked.

Action: Allen/Jim

14.2

Brenton advised that he would be leaving committee as he was relocating to South Australia. The Committee unanimously thanked him for his contributions over the years.

NEXT MEETING: Tuesday 3rd February 2009 at 7:00 am. Venue: Woodside.