



Foundation fieldbus End User Council, P.O.Box Z5546, Perth, WA6831

DATE OF MEETING: 15 May 2008

LOCATION: – Woodside Plaza, Perth

Minutes by: Jim Russell

PRESENT

T.S. Lim (Woodside Energy)
Jim Russell (Secretary- ICEweb)
Allen Tighe (Chair - Seacove Systems)
Kevin Barnes (MTL)
Dean McNair (Hima)
Mel Oliveri (CCI Training Services)
Mat Marcussen
David Bilsborough (Woodside Energy)
Alex Gomiyama (Hima)

APOLOGIES

Brian Van Bueren
Bill Ramsay (Honeywell)
Duncan Turner (Apache)

CC

Tom Rolton (Emerson Process Management)

1. MATTERS ARISING FROM PREVIOUS MINUTES

Cath Moriarty has relocated to Canberra and has thus resigned from committee.
Minutes proposed for acceptance by Kevin and seconded by Dean.

2. CORRESPONDENCE

INCOMING: Jonas Berge/ Chung Ock/ Rich Timoney/

OUTGOING: Jonas Berge/ Chung Ock/ Mark Mulquiney/ Chuck Carter

3. ACCOUNTS PAID/BALANCE

Operating account balance is \$3451.38. Investment account balance is \$30,000

Allen advised that 2005-2006 account verification has been posted on the web. Allen to get the final page signed. The 2006-2007 accounts need to be audited, Allen to schedule with the Accountant.

Action: Allen

4. WEBPAGE

Nothing to report

Action: Allen

5. DONATED EQUIPMENT

Brenton to follow up the donation of DVC positioner.

Jim sent Allen details of the laptop recycling group.

Action: Brenton

Action: Allen

6. PUBLICITY

May Newsletter email sent out.

Dean to follow up production of FFEUC-Aus Brochure, Jim to request base document from Bill Tatum

Action: Dean/Jim

7. MEETINGS

Meetings this year will be adhoc and be arranged when suitable technical subjects are identified by suppliers.

8. FF Essentials & Configuration Course

Allen advised had successful courses in Feb – 15 Essentials and 11 Configuration. ICM have offered their training room for future courses.

Next course will be in conjunction with IICA using ISA + Essentials. IICA will be required to pay the standard equipment fee.

Allen has contacted Lee College in regards to possible utilisation of their course material.

Price of \$50K up front, \$100 per student and \$5000 a year advised, not realistic.

Singapore Polytech has let their labs run down – a non starter.

Allen has 33 SAIT manuals left. SAIT have not responded to Allen re purported outstanding invoices. No further manuals should be copied without SAIT permission, however this is the responsibility of Seacove Systems.

Jim suggested that \$10,000 should be set aside for creation of a basic course – agreed by committee.

Allen, Jim, Alex and Mel to meet with ACEPT with a view to setting up a training alliance.

Action: Allen/Jim/Alex and Mel

9. Mailing List

Jim advised that the list is up to date.

10. AG-181

Nothing to report.

11.0 Jump Aboard 2009

Jim suggested that planning should kick off for this in June around the “Further Frontier” – FFSIS and FF Wireless.

Dave Lancaster of Bechtel to be approached when call issued.

Event to be planned for Q1 2009

12.0 FF Courses / Marketing / Event Synergies Fact Finding visit with Singapore FF Groups

Allen Tighe visited Singapore at the end of March and discussed training, marketing and event synergies with the associated FF Groups. Also visited Emerson/Yokogawa.

Meeting with Sing Marketing Committee was positive.

Road shows are held every year around Asia. Suggested that it is held in Oct 08. Allen to follow up with Jonas. Free Event - Marketing committee will organise – The FFEUC will have no input other than to help with marketing the event. Allen to advise of outcome.

Action: Allen

Post Meeting Note: Possible dates for the Road Show 23rd or 30th Oct.

13.0 Other Business

Sixnet – Kevin advised approx 60% discount has been offered – to advise price for committee approval.

Action: Kevin

NEXT MEETING: Tuesday July 29 at 7:00 am. Venue: Woodside.