



Foundation fieldbus End User Council, P.O.Box Z5546, Perth, WA6831

DATE OF MEETING: 13 March 2008

LOCATION: – Woodside Plaza, Perth

Minutes by: Jim Russell

PRESENT

T.S. Lim (Woodside Energy)
Jim Russell (Co-Chair- ICEweb) via Conf Phone
Allen Tighe (Seacove Systems)
Brenton Lynch-Rhodes (WPC)
Kevin Barnes (MTL)
Dean McNair (Hima)
Duncan Turner (Apache)
Mat Marcussen
David Bilsborough (Woodside Energy)
Bill Ramsay (Honeywell)

APOLOGIES

Cath Moriarty
Brian Van Bueren
Mel Oliveri (CCI Training Services)

CC

Tom Rolton (Emerson Process Management)

1. MATTERS ARISING FROM PREVIOUS MINUTES

Minutes proposed for acceptance by Allen and seconded by Brenton.

2. CORRESPONDENCE

INCOMING: Jonas Berge
OUTGOING: Jonas Berge

3. ACCOUNTS PAID/BALANCE

Operating account balance is \$4726.75. Investment account balance is \$30,000
Allen advised that 2005-2006 account verification has been posted on the web. Allen to get the final page signed. The 2006-2007 accounts need to be audited, Allen to schedule with the Accountant.

Action: Allen

4. WEBPAGE

2001 JA link to be removed.

Action: Allen

5. DONATED EQUIPMENT

375 communicator issues resolved.
Brenton to follow up the donation of DVC positioner.
Allen to update the manifest to include written off equipment and new PCs.
WIKA have donated temperature puck.
Jim to send Allen details of the laptop recycling group.

Action: Brenton

Action: Allen/Jim

6. PUBLICITY

Some local news will be sent out with Fieldbus Facts newsletter distribution.
Dean to follow up production of FFEUC-Aus Brochure

Action: Jim

Action: Dean

7. MEETINGS

Meetings this year will be adhoc and be arranged when suitable technical subjects are identified by suppliers.

8. FF Essentials & Advance Course

Allen advised had successful courses in Feb – 15 Essentials and 11 configuration. ICM have offered their training room for future courses.

Next course will be in conjunction with IICA using ISA + Essentials. IICA will be required to pay the standard equipment fee.

Allen to contact Lee College in regards to possible utilisation of their course material.

Action: Allen

9. Mailing List

Jim advised that the list is up to date and backup had been sent to Allen

10. AG-181

Duncan advised that this task would be undertaken by the FFEUAC and that he had asked to have some involvement.

11.0 Jump Aboard 2009

Jim suggested that planning should kick off for this in June around the “Further Frontier” – FFSIS and FF Wireless.

Dave Lancaster of Bechtel to be approached when call issued.

Event to be planned for Q1 2009

12.0 FF Courses / Marketing / Event Synergies Fact Finding visit with Singapore FF Groups

It was proposed that \$2000 be allocated for Allen Tighe to visit Singapore at the end of March to discuss training, marketing and event synergies with the associated FF Groups.

Proposed: Brenton

Seconded: Duncan

All in approval.

13.0 Other Business

Duncan gave a short description of his GA visit as FFEUAC rep.

Portfolios – Allen was proposed as new Chair to replace Jim

Proposed: Brenton

Seconded: Duncan

All agreed

Allen will carry on with Treasurer role until an alternate can be found.

Jim agreed to take on secretary role.

NEXT MEETING: Thursday May 15 at 7:00 am. Venue: Woodside.