Foundation fieldbus End User Council, P.O.Box Z5546, Perth, WA6831

DATE OF MEETING: 7rd August 2007

LOCATION:– Woodside Plaza, Perth

Minutes by: TS Lim

PRESENT
T.S. Lim (Secretary - Woodside Energy)
Jim Russell (Co-Chair- ICEweb)
Duncan Turner (Apache)
Warren Dicks (Honeywell)
Gordon Stevenson (Bechtel)
Allen Tighe (Seacove Systems)
Dean McNair (Hima)

APOLOGIES
Brenton Lynch-Rhodes (WPC)
Kevin Barnes (MTL)
Noel Murphy (Geographe Energy)
Colin Yates (P&F)
Jeff Ku (Technip)
Joe Gadella (Geographe Energy)
Danny Ainsworth (Siemens)
David Gonzalez (ABB)
Viv van Rensberg (Emerson Process Management)
John Ness (Woodside Energy)
Rob Bush (Yokogawa)
Mel Oliveri (CCI Training Services)

Cc: Rich Timoney
Tom Rolton

1. MATTERS ARISING FROM PREVIOUS MINUTES
Minutes proposed for acceptance by Allen and seconded by Duncan.

2. CORRESPONDENCE
INCOMING: Bill Tatum, P&F, Steven Mitschke; Alex Peixoto, Bob Broadway, Boxhill TAFE, Sota Iwasaki

OUTGOING: Melbourne Technical Meeting

3. ACCOUNTS PAID/BALANCE Operating account balance is $7269. Investment account balance is $35,000

Allen advised that 2005-2006 account verification is completed.

4. WEB PAGE Allen advised that web site has been updated with photos of the new committee added.

ACTION: Allen/Jim

5. DONATED EQUIPMENT

Allen advised that the HART 375 communicator donated to FFEUC was not installed with FF capability software. Allen to follow up with Emerson.

No further update on the DVC positioner to be donated by WPC.

Allen advised that he has received delivery of surge protection devices from MTL.

6. CENTRE OF EXCELLENCE

No further updates.

7. PUBLICITY

Work on the next edition of newsletter is in progress.

Action: Jim/Gordon

Dean circulated the FFEUC leaflet around and requested comments from the committee.

Jim advised that his HART article has been published in the last edition of the Process Engineer magazine.

8. MEETINGS

August technical meeting for Perth is currently in hand and under way. The venue for the meeting is planned to be at the IE Aust auditorium with the Emerald as a fallback option. All fliers have been posted.

No progress has been made on arranging site visit to CSBP.

Jim advised that approximately 25 attended the technical meeting held in the eastern seaboard.

9. JUMP ABOARD 2007

Allen to check out the cost of setting up online self registration for managing future events.

Action: Allen

Jim advised that he would be looking at the potential for a JA2008 event.

10. FF Essentials & Advance Course

Lim to issue invoices for recent training associated with courses run by Allen.

Action: Lim

11. Mailing List

Jim has sent latest copy of the mailing list to Lim for testing and safe keeping.

12. AG-181

Duncan advised that he is expecting the source AG181 document from the Foundation.

13. Other Business

Jim requested that the vendor documentation issue raised by Graham Ison and adoption of FF by Package vendor are discussed at the next EUAC meeting.

Jim and Allen to revert on Murdoch FF training.

NEXT MEETING: Thursday 18th October 2007 at **7:00 am**. **Venue:** Woodside Energy 2