



Foundation fieldbus End User Council, P.O.Box Z5546, Perth, WA6831

DATE OF MEETING: 3rd April 2007

LOCATION:– Woodside Plaza, Perth

Minutes by: J.A.Russell

PRESENT

T.S. Lim (Secretary - Woodside Energy)
Jim Russell (Co-Chair- ICEweb)
Kevin Barnes (MTL)
Duncan Turner (Apache)
Brenton Lynch-Rhodes (WPC)
Rob Bush (Yokogawa)
Mel Oliveri (CCI Training Services)

APOLOGIES

Noel Murphy (Geographe Energy)
Colin Yates (P&F)
Dean McNair (Hima)
Jeff Ku (Technip)
Gordon Stevenson (Bechtel)
Warren Dicks (Honeywell)
John Ness (Woodside Energy)
Allen Tighe (Seacove Systems)

Cc: Rich Timoney
Tom Rolton

1. MATTERS ARISING FROM PREVIOUS MINUTES

Minutes proposed for acceptance by Duncan and seconded by Mel.

2. CORRESPONDENCE

INCOMING: JA2007 Correspondence, training issues, G.Ison

OUTGOING: JA2007 Correspondence , Newsletter, G.Ison

3. ACCOUNTS PAID/BALANCE Operating account balance is \$9566. Investment account balance is \$25,000

Allen advised that 2005-2006 account is completed and will pass on urgently to the accountant for verification.

ACTION: Allen

4. WEB PAGE Jim has sent Allen additional photos taken after the last meeting. Allen to update the web site.

ACTION: Allen

Allen advised that he has registered for the jumpaboard.org web address. The web site will be used to host the jump aboard information. The cost of the new web site is comparable to the cost of increasing the fieldbus web site by a further 50MB.

5. DONATED EQUIPMENT

HART 375 communicator with Allen, however still requires new power supply.

Brenton advised that the DVC positioner to be donated by WPC would be subject to a \$400 charge. Jim said this was unacceptable to the FFEUC and he would speak to Emerson.

ACTION: Jim

Allen informed that equipment register has been posted on the web site.

6. CENTRE OF EXCELLENCE

Mel provided an update on ACEPT and is to investigate the status of any FF design/installation and whether it is going to be used for operator training only.

ACTION: Mel

7. PUBLICITY

May issue of newsletter sent out. Jim to contact Gordon to request he starts preparation for the August edition.

ACTION: Jim/Gordon

Dean has sent a draft publicity leaflet to Jim. Brenton has agreed to help with the production of this.

ACTION: Dean/Brenton

8. MEETINGS

Jim advised that as time had moved on we would only have two technical evenings, one in August and the other in November. They would be held in Perth and Melbourne. One may be held in Brisbane.

Subjects being considered for the meetings include P&F Fieldbus Tools, Emerson report on the Longford installation and the Emerson presentation on the Cruiser. Rob stated that a site visit to the new CSBP installation may be possible in Aug/Sept. Also there is potential to visit FF FAT site.

ACTION: Jim/Rob

For 2008, subjects may include site visit to Ravensthorpe or presentation on the diagnostic via remote access capability.

9. JUMP ABOARD 2007

Final profit should be in the order of \$26K

Jim to contact JA2007 registrants/companies who have not yet paid.

ACTION: Jim

10. FF Essentials & Advance Course

Lim to issue invoices for recent training courses run by Allen.

ACTION: Jim

11. Mailing List

Jim is to send latest copy of the mailing list to Lim for safe keeping.

ACTION: Jim

12. Eastern State FUG

Nothing further to report.

13. AG181

Duncan to contact the FFEUAC in regards to getting all the input to date for collation into the new revision.

ACTION: Duncan

14. Other Business

Rob advised that he will work out the donation of the Yokogawa Fieldmate.

NEXT MEETING: Tuesday 7th August 2007 at **7:00 am**. **Venue:** Woodside Energy