



Foundation fieldbus End User Council, P.O.Box Z5546, Perth, WA6831

DATE OF MEETING: 6th February 2007

LOCATION:– Woodside Plaza, Perth

Minutes by: TS Lim

PRESENT

T.S. Lim (Secretary - Woodside Energy)
Jim Russell (Co-Chair- ICEweb)
Kevin Barnes (MTL)
Duncan Turner (Apache)
Brenton Lynch-Rhodes (WPC)
Jeff Ku (Technip)
Noel Murphy (Geographe Energy)
Gordon Stevenson (Bechtel)
David Gonzalez (ABB)

APOLOGIES

John Ness (Woodside Energy)
Colin Yates (P&F)
Kelvin Oakes (Emerson Process Management)
Warren Dicks (Honeywell)
Allen Tighe (Seacove Systems)

Cc: Rich Timoney
Tom Rolton

1. MATTERS ARISING FROM PREVIOUS MINUTES

Minutes proposed for acceptance by Kevin and seconded by Duncan.

2. CORRESPONDENCE

INCOMING: Rich Timoney, Bill Tatum, JA2007 Correspondence

OUTGOING: JA2007 Correspondence

3. ACCOUNTS PAID/BALANCE Operating account balance is \$5953 with \$3800 allocated for JA2007. The investment account has a balance of \$15,000

Allen advised that 2005-2006 account is completed and will pass on to the accountant for verification.

ACTION: Allen

4. WEB PAGE Jim to send Allen photos taken after the meeting. Allen to update.

ACTION: Allen/Jim

5. DONATED EQUIPMENT Emerson confirmed donation of a HART 375 communicator to FFEUC.

Brenton advised that WPC has received a letter requesting for a DVC positioner. The request is being considered by WPC management.

Kevin indicated that he will make arrangement for the donation of FISCO power supply and surge protection device.

Jim advised that Honeywell was unable to donate C300 controller due to their commitment to ACCEPT.

6. CENTRE OF EXCELLENCE

No further update on ACCEPT.

7. PUBLICITY

Jim advised preparation for the next edition of newsletter is now underway.

Action: Jim/Kelvin

Jim suggested that the FFEUC should consider putting together a publicity leaflet for the FFEUC activities utilizing the 'free' designer offer from West Australian obtained by Allen. Activity is to be considered after JA2007.

8. MEETINGS

Three technical meetings are to be planned for 2007 after JA2007. It was suggested that the June meeting could involve WPC, Samson and others presenting DVC valve stroking diagnostic features.

Action: Brenton

Other subjects that being considered for the meetings include P&F Fieldbus Tools and the Emerson presentation on the Cruiser. For 2008, subject may include site visit to Ravensthorpe or presentation on the diagnostic via remote access capability.

9. JUMP ABOARD 2007

Jim proposed that a contingency fund be set aside to pay for Dirk Pieterse's travel to Melbourne should his management decline to fund for his travel.- Approved by Committee
Geographe has delivered 20X memory sticks to Lim. All sponsors are to deliver these to Lim.

Kevin mentioned that he will contact Andreas to help promoting the event in Singapore.

10. FF Essentials & Advance Course

Allen was reported to be in Gove this week conducting training at Alcan refinery.

Allen has also received requests to run a fieldbus troubleshooting course and is soliciting ideas and materials for the course.

11. Mailing List

Jim has sent a copy of the mailing list to Lim for safe keeping. Lim to test the list is working.

Action: Lim

12. Eastern State FUG

Jim has spoken to Tom Roulton to set up the Eastern seaboard FFEUC committee. It is planned to have Bill Tatum address the meeting around the schedule of JA2007.

13. FFEUC Co-Chair Position

Jim advised that Gordon Stevenson has stepped forward for the second co-chair position. The proposal was proposed by Allen and seconded by Brenton. All present unanimously accepted the proposal.

14. Other Business

Jim put forward a motion for the committee to approve funding of \$2000 towards the purchase of a new laptop computer.- Approved by committee

NEXT MEETING: Tuesday 3rd April 2007 at **7:00 am. Venue:** Emerald Hotel