

DATE OF MEETING: 17th October 2006

LOCATION:– Woodside Office, Level 13, QV1 , Perth

Minutes by: TS Lim

PRESENT

T.S. Lim (Secretary - Woodside Energy)
Jim Russell (Co-Chair- ICEweb)
Kevin Barnes (MTL)
Duncan Turner (Apache)
Eric Raymond (Geographe Energy)
Brenton Lynch-Rhodes (WPC)
John Ness (Woodside Energy)
David Gonzalez (ABB)
Keith Ong (Honeywell)

APOLOGIES

David Walker (Yokogawa)
Colin Yates (P&F)
Allen Tighe (Seacove Systems)
Kelvin Oakes (Emerson Process Management)
Warren Dicks (Honeywell)
Noel Murphy (Geographe Energy)

Cc: Rich Timoney

1. MATTERS ARISING FROM PREVIOUS MINUTES

Minutes proposed for acceptance by Kevin and seconded by Duncan

2. CORRESPONDENCE

INCOMING: Rich Timoney, JA2007 Correspondence, Pack of SAIT manuals

OUTGOING: JA2007 Correspondence, Newsletter

3. ACCOUNTS PAID/BALANCE

Operating account balance is \$1897.44 with additional \$20,000 held in term deposit account. Forward budget gives a balance of \$3312.44 taking into account projected outgoings.

Allen to advise if Essentials/ Configuration courses in June were conducted.

Books for 2004-2005 tax year completed and will be posted on website when Allen returns from the USA. 2005-2006 accounts to be completed as a priority.

ACTION: Allen

4. WEB PAGE

2004-2005 accounts to be posted on website. New committee photos will be required after the AGM.

5. DONATED EQUIPMENT

Jim and Allen discussed the donation of a HART 375 communicator with Emerson, Allen to advise status. **Action: Allen**
Allen has approached Softing with the possibility of donating of a Linking Device

6. CENTRE OF EXCELLENCE

Allen and Kevin visited CCI and retrieved useful donated training equipment, leaving a minimal system in place. Allen to provide a list of the equipment. **Action: Allen**

No further update on ACEPT.

7. PUBLICITY

September Newsletter was issued, good work by Kelvin. The next edition is to be issued in December; everyone present was urged to submit articles of news.

Action: All

8. MEETINGS

The next technical meeting is scheduled for 8th November. This will combine the AGM, Jim's presentation "Is Foundation Fieldbus a HART parasite?" and Allen's presentation on his USA visit. The event will have snacks and will be followed by drinks. **Action: Jim and Allen**

9. JUMP ABOARD 2007

Organisation going well, venue selected and all but one abstract received. Jim will be issuing speaker packs shortly.

10. FF Essentials & Advance Course

Allen advised that he has to cancel the Melbourne training as Yokogawa cancelled the request for training.

There were 12 enrolled in the Essential and 6 in the configuration trainings in Perth in June.

11. Mailing List

Jim advised that the mailing list is up to date.

12. Eastern State FUG

Jim has been in contact with Tom Rolton to rekindle the interest of Eastern seaboard user group. Danny will contact his counterpart in the East for possible involvement.

To be followed up by Jim. **Action: Jim**

13. FFEUC Co-Chair Position

Jim asked those present to consider a co-chair role, if necessary working with him if he is re-elected at the AGM. He advised that there seems to be little take up in regards to this because everybody is so busy at present.

14. ISA 2007 Trip

Allen is at present in the USA

15. Other Business

Kevin advised that Ian Verhappen will be in Perth and present a joint IICA/ FFEUC technical talk on the evening of the 27th November. Presentation subject to be advised by Kevin. **Action: Kevin**

NEXT MEETING: Tuesday 5th December 2006 at **7:00 am. Venue:** Emerald for breakfast