

DATE OF MEETING: 1st August 2006

LOCATION:– Woodside Office, Level 13, QV1 , Perth

Minutes by: TS Lim

PRESENT

T.S. Lim (Secretary - Woodside Energy)
Jim Russell (Co-Chair- ICEweb)
Allen Tighe (Seacove Systems)
Kevin Barnes (MTL)
Warren Dicks (Honeywell)
Duncan Turner (Apache)
Kelvin Oakes(Emerson Process Management)
Noel Murphy (Geographe Energy)
Danny Ainsworth (Siemens)
Brenton Lynch-Rhodes (WPC)
John Ness (Woodside Energy)

APOLOGIES

David Walker (Yokogawa)
Colin Yates (P&F)
David Spencer (EPM)
David Edge (Samson)
Brad Tindall (Davidson)
Mark Burt (Challenger TAFE)
David Gonzalez (ABB)

Cc: Rich Timoney

1. **MATTERS ARISING FROM PREVIOUS MINUTES**
Minutes proposed for acceptance by Kevin and seconded by Allen.
2. **CORRESPONDENCE**
INCOMING: CCI (Pat Tierney), JA2007 Correspondence.

OUTGOING: WPC, Smar.
3. **ACCOUNTS PAID/BALANCE**
Operating account balance is \$5,702.66 with additional \$20,000 held in term deposit account.

Lim to issue invoice to Allen to recover the Essentials licensing payment for the Fieldbus Essentials training held recently.
4. **WEB PAGE**
All previous minutes of meeting have now been posted on the web site.
5. **DONATED EQUIPMENT**
Jim will contact Emerson to discuss the donation of a HART 375 communicator.

Action: Jim

Allen has approached Softing with the possibility of donating of a Linking Device

6. CENTRE OF EXCELLENCE

Allen and Kevin will make arrangement to visit CCI to retrieve the donated training equipment.

Action: Allen & Kevin

No further update on ACCEPT.

Jim advised that Mark has transferred to a different division of TAFE.

7. PUBLICITY

Newsletter was issued. Kelvin advised that the next edition is to be issued in September, everyone present was urged to submit articles of news.

Jim advised that his article was published in the July issue of the Process Control magazine.

Allen gave a presentation on the portable training kit at the ECU education consultative committee meeting held in June.

8. MEETINGS

The next technical meeting is scheduled for 16th August. Allen advised that he is ready for the meeting.

9. JUMP ABOARD 2007

Jim advised that he has received expression of interests from Alcan, MTL, Hawke and ABB for the Jump Aboard event. Submission of the abstracts will expire in August.

10. FF Essentials & Advance Course

Allen advised that he has to cancel the Melbourne training as Yokogawa cancelled the request for training.

There were 12 enrolled in the Essential and 6 in the configuration trainings in Perth in June.

11. Mailing List

Jim advised that that there was problem in getting the business card reader to work. Jim advised that the mailing list is up to date.

12. Eastern State FUG

Jim has been in contact with Tom Rolton to rekindle the interest of Eastern seaboard user group. Danny will contact his counterpart in the East for possible involvement.

13. FFEUC Co-Chair Position

No progress in sourcing interested co-chair.

14. ISA 2007 Trip

Allen advised that he has received confirmation that Chuck Carter from Lee College in Baytown will meet up to discuss training issues as part of his trip to ISA 2006 in October

15. Other Business

Allen advised that the digital video camera purchase was for \$250, not \$350 as reported in the last minutes.

Allen advised that he has not received further interest for the portable rig design from the Canadian End Users Council.

Jim proposed that Allen to consider extending the trip to USA in October to visit Lee College, Fieldbus Foundation and also to attend the ISA. The committee accepted the proposal and the budget for the trip is to be increased to \$3,500.

Jim advised that Ian Verhappen has resigned from the FF EUAC committee.

Noel request to use JA2007 logo for t-shirt was approved. All vendor members were encouraged to use the logo for promotion.

NEXT MEETING is 3rd October 2006 at **7:00 am**. Venue: Woodside QV1 L13 Conference Room