

DATE OF MEETING: 8<sup>th</sup> June 2006

LOCATION:– Woodside Office, Level 13, QV1 , Perth

Minutes by: TS Lim

**PRESENT**

T.S. Lim (Secretary - Woodside Energy)  
Jim Russell (Co-Chair- ICEweb)  
Allen Tighe (Seacove Systems)  
Kevin Barnes (MTL)  
Syd Reed (Honeywell)  
Mark Burt (Challenger TAFE)  
David Gonzalez (ABB)

**APOLOGIES**

Duncan Turner (Apache)  
Colin Yates (P&F)  
David Spencer (EPM)  
David Walker (Yokogawa)  
David Edge (Samson)  
Noel Murphy (Geographe Energy)  
Brad Tindall (Davidson)

Cc: Rich Timoney

**1. MATTERS ARISING FROM PREVIOUS MINUTES**

Minutes proposed for acceptance by Kevin and seconded by Allen.

**2. CORRESPONDENCE**

INCOMING: Woodside, Relcom.

OUTGOING: Lee College, MTL, BHPB, Beka, Sixnet.

**3. ACCOUNTS PAID/BALANCE**

Operating account balance is \$8,394.07 with additional \$20,000 held in term deposit account. Allen advised that there are outstanding invoices with a total amount of about \$3000 are yet to be paid.

Allen to meet up with the accountant to discuss the requirement for FFEUC account to show appreciate and depreciating assets.

Lim to issue invoice to Allen to recover the Essentials licensing payment for the Fieldbus Essentials training held recently.

**4. WEB PAGE**

No further update on web site was reported.

**5. DONATED EQUIPMENT**

FFEUC will be making a request for the donation of a HART 375 communicator.

Action: Jim

**6. CENTRE OF EXCELLENCE**

Jim will try to make contact with CCI to discuss on the state of the training equipment.

**Action: Jim**

No further update on ACCEPT.

Mark advised that the project to set up the training facility was stalled due to management indecision. The training centre was scheduled to open in July.

**7. PUBLICITY**

Jim has not received any feedback and will try to put together the next monthly newsletter.

Jim expected that his article will be published in the July issue of the Process Control magazine.

Allen advised that he has been asked to give a presentation on the portable training kit at the ECU education consultative committee meeting tonight.

**8. MEETINGS**

Jim reported that the Ravensthorpe visit was a success. There were approximately 50 people registered for the site visit.

Jim advised the table top event for June this month will be cancelled.

**9. JUMP ABOARD 2006**

Jim advised that the committee has voted to cancel Jump Aboard 2006. The next Jump Aboard will be scheduled for March/April in 2007. Jim to send out proposed date for the committee to consider. ABB, MTL and Geographe Energy have agreed to the sponsorship in 2007.

Jim will be coordinating the event for 2007 and will call for a committee meeting very shortly. He will investigate alternate venues for the 2007 event.

Allen advised that he has bought a new projector with 3000 lumens for \$1999.

**10. FF Essentials & Advance Course**

Allen advised that he has scheduled further Essentials trainings in June and July in Perth and Melbourne respectively.

**11. Mailing List**

Jim will arrange a visit to MTL next week to talk to Boris on the procedures in setting up the business card reader.

**12. Eastern State FUG**

No further progress has been received to date.

**13. FFEUC Co-Chair Position**

No progress in sourcing interested co-chair.

**14. Other Business**

Allen advised that he has purchased a digital video camera for \$350. Allen will put together portable rig design to the Canadian End Users Council, Honeywell, ECU, etc.

Jim proposed to schedule an extraordinary committee meeting for next Monday (19/6) at 5 pm at the Emerald to discuss on the relevance of FFEUC in light of the level of end users involvement at the committee level.

Jim proposed that Allen to consider extending the trip to USA in October to visit Lee College, Fieldbus Foundation and also to attend the ISA. The committee accepted the proposal and the budget for the trip is to be increased to \$3,500.

Jim advised that he had a discussion with P&F (Nick and Colin) just prior to the Ravensthorpe's visit and highlighted P&F felt that FFEUC has not provided anticipated benefit to vendor members and end users.

NEXT MEETING is 1<sup>st</sup> August 2006 at **7:00 am**. Venue: Woodside QV1 L13 Conference Room