

DATE OF MEETING: 2<sup>nd</sup> May 2006

LOCATION:– Woodside Office, Level 13, QV1 , Perth

Minutes by: TS Lim

**PRESENT**

T.S. Lim (Secretary - Woodside Energy)  
Jim Russell (Co-Chair- ICEweb)  
Allen Tighe (Seacove Systems)  
Kevin Barnes (MTL)  
Duncan Turner (Apache)  
Colin Yates (P&F)

**APOLOGIES**

Syd Reed (Honeywell)  
Mark Burt (Challenger TAFEA)  
David Edge (Samson)  
Noel Murphy (Geographe Energy)  
Brad Tindall (Davidson)  
David Gonzalez (ABB)

Cc: Rich Timoney

**1. MATTERS ARISING FROM PREVIOUS MINUTES**

Minutes proposed for acceptance by Kevin and seconded by Allen.

**2. CORRESPONDENCE**

INCOMING: Wmbedded Tech Corp (Sahid Sassy), National Iranian Gas Export Co (M Tayehenpour), Moore Industries (Kevin Lewis), Emerald Hotel (Jodie), Woodside (John Ness)

OUTGOING: Ambrose Hargan, Peter Inns, Marc Stormer, Dirk Pieterse, Noel de Santos, Rich Timoney

**3. ACCOUNTS PAID/BALANCE**

Operating account balance is approximately at \$8,570 with additional \$20,000 held in term deposit account.

Annual account for year 2004/5 has been received.

**4. WEB PAGE**

No further update on web site was reported.

**5. DONATED EQUIPMENT**

Weidmuller donated some industrial grade RJ45 sokets/plugs.

MTL loaned a BEKA display

FFEUC will be making a request for the donation of a HART 375 communicator.

**6. CENTRE OF EXCELLENCE**

Kevin visited CCI and reported that there was no evidence that the fieldbus equipment was being utilised for training. He will try to make contact with one of the technical staff to discuss the use of the fieldbus equipment.

No further update on ACEPT.

**Action: Jim**

No further update from TAFE on the set up of training infrastructure

**7. PUBLICITY**

Jim requested Dave to work on a regular monthly newsletter and has yet to hear from Dave.

Jim has submitted his article to the Process Control magazine for the 'right of reply' presentation made at IICA seminar in Melbourne.

Allen has volunteered to sit on the education consultative committee for Edith Cowan University. He will approach the University for interest in setting up a Fieldbus Centre of Excellence.

**8. MEETINGS**

Jim reported that Worley Parsons will not be available to present at the May meeting due to the project work load. Jim will approach Ravensthorpe if a site visit can be arranged instead.

**9. JUMP ABOARD 2006**

Allen reported that MTL and Geographe Energy have agreed to sponsorship of JA2006 event. It is proposed that Perth will host the event despite the minimal sponsorship received.

Colin will investigate projector models with brightness of 2000 lumens.

**10. FF Essentials & Advance Course**

Allen advised that he has conducted essential and configuration training for the Otway project operators. Further training is scheduled for June in Perth and July in Melbourne.

**11. Mailing List**

Jim will arrange a visit to MTL to be shown how to set up the business card reader.

**12. Eastern State FUG**

No further progress has been received to date.

**13. FFEUC Co-Chair Position**

No progress in sourcing interested co-chair.

**14. Other Business**

The committee agreed to the purchase of an IR port converter which is required for the communication between the lap top and 375 communicator.

The committee has agreed on a proposal to purchase a digital video camera to a value of \$350 which will be used to project test equipment screen during presentation.

Allen will send portable rig design to the Canadian End Users Council.

Allen advised that he is unable to present at the Process Control/MES seminar in June due to his heavy work schedule.

Jim moved the motion for Allen to visit the training facility in China, SECCO plant in Nanhai, BP plant in Shanghai and Singapore Centre of Excellence. This has a budget of \$2500. The proposal was proposed by Kevin and seconded by Duncan. Allen will put proposal for the visit to the committee for approval.

Allen advised that he has received complaints that FFEUC may be seen to favour certain vendors with the training venue being located at selected vendor premises. Allen will approach other vendors for possibility of conducting training at their premises on rotational basis.

NEXT MEETING is 8<sup>th</sup> June 2006 at **7:00 am**. Venue: Woodside QV1 L13 Conference Room