

DATE OF MEETING: 7<sup>th</sup> February 2006

LOCATION: Woodside Office – Woodside Plaza, Perth

Minutes by: TS Lim

**PRESENT**

T.S. Lim (Secretary - Woodside Energy)  
Jim Russell (Co-Chair- ICEweb)  
Allen Tighe (Seacove Systems)  
Kevin Barnes (MTL)  
David Gonzalez (ABB)  
Brad Tindall (Davidson)  
Noel Murphy (Geographe Energy)  
Mark Burt (Challenger TAFE)  
David Edge (Samson)

**APOLOGIES**

Colin Yates (P&F)  
Syd Reed (Honeywell)  
Duncan Turner (Apache)

Cc: Rich Timoney

**1. MATTERS ARISING FROM PREVIOUS MINUTES**

Previous minutes to be amended to reflect proposed for acceptance by Allen and seconded by Syd. Revised minutes proposed for acceptance by Allen and seconded by David.

**2. CORRESPONDENCE**

INCOMING: Ian Verhappen, Fieldbus Foundation, FNUG

OUTGOING: Fieldbus Foundation, FFEUC members, Mark Burt, John Dusting, Icon Technology

**3. ACCOUNTS PAID/BALANCE**

Operating account balance is approximately at \$11,633 with additional \$20,000 held in term deposit account.

2003-04 accounts finalised, to be put up on website after Jim has signed.

2004-2005 accounts to be made a priority

**Action: Allen/Jim**

**4. WEB PAGE**

2003/2004 annual account is now accessible on web site.

Planned FFEUC events for 2006 is to be posted on web site

Noel to send photo plus short bio.

**Action: Allen/Noel**

**5. DONATED EQUIPMENT**

Portable training equipment asset web page register link to be added.

**Action: Allen**

**6. CENTRE OF EXCELLENCE**

No further update on the outstanding CCI business plan.

Update of asset register of all equipment donated at CCI is still outstanding. Kevin Barnes and Jim Russell will arrange a visit to CCI to enquire on the status of the donated equipment. Jim to speak to Mel Oliveri to determine his view on status.

**Action: Kevin/Jim**

AOGITC is looking to set up instrumentation training at Henderson site. It is anticipated that between \$100k - \$250k funding is to be secured. Mark, Allen and Jim will get together to look at the assistance required to set up the training infrastructure.

**Action: Mark/Allen/Jim**

**7. PUBLICITY**

David has sent Brad newsletter for review. Jim to follow up with Brad to expedite the review.

**Action: Jim**

Allen has been redirected to ECU web site on the offering of instrumentation engineering course, and does not anticipate further update.

Allen contacted Graham Cole of Murdoch U in regard to fieldbus training and has extended invite to attend the FFEUC committee meeting. The engineering course will be moved to the South Street Campus. Allen advised the curriculum is likely to include FF.

**Action: Allen**

**8. MEETINGS**

February meeting has been cancelled and will be re-scheduled. Kevin will coordinate organise the March meeting. Allen will run the April meeting.

**9. JUMP ABOARD 2006**

Allen to organise a kick off meeting for mid to late February.

**10. FF Essentials & Advance Course**

Allen advised dates for the training are now on web site. Training venue is likely to be at ICON premises at the Technology Park. MTL also offered their premises.

**11. Mailing List**

Kevin will try and work on the business card.

**12. Eastern State FUG**

FFEUC will provide a parking site for FNUC. Domain name fnug.org.au has also been secured. Jim to send note to Marc Stormer enquiring as to status.

**13. FFEUC Co-Chair Position**

Jim will make contact with Hi-Smelt, Worsley and Ravensthorpe for potential interest in co-chair position.

**Action: Jim**

**14. Other Business**

Purchase of Acrobat Distiller software is still to be action. Lim to follow up.

**Action: Lim**

It was agreed that a total of \$700 will be allocated for the purchase of the FFEUC digital camera. The motion was proposed by Allen and seconded by Kevin.

Jim has responded to John Dusing on his follow up letter. Jim will also made the FNUG committee aware of the comments of the letter.

**Action: Jim**

Allen's proposal to subscribe his phone line to VOIP which will provide long term savings to run FFEUC business was accepted by all present.

NEXT MEETING is 7<sup>th</sup> March 2006 at **7:00 am**. Venue: QV1 L13 Conference Room