

DATE OF MEETING: 6th December 2005

LOCATION: Woodside Office – Woodside Plaza, Perth

Minutes by: TS Lim

PRESENT

T.S. Lim (Secretary - Woodside Energy)
Jim Russell (Co-Chair- ICEweb)
Allen Tighe (Seacove Systems)
Colin Yates (P&F)
Syd Reed (Honeywell)
David Edge (Samson)

APOLOGIES

Brad Tindall (Metquip Systems)
Kevin Barnes (MTL)
David Gonzalez (ABB)
Duncan Turner (Apache)

Cc: Rich Timoney

1. MATTERS ARISING FROM PREVIOUS MINUTES

Minutes proposed for acceptance by Allen and seconded by Allen.

2. CORRESPONDENCE

INCOMING: Ian Verhappen, Fieldbus Foundation

OUTGOING: Fieldbus Foundation.

Lim to invite Noel Murphy to the committee meeting.

Action. Jim

3. ACCOUNTS PAID/BALANCE

Operating account balance is \$11,935.99 with additional \$20,000 held in term deposit account.

Lim to check expense claim, re: Jim's email.

Action. Lim

Lim to check with CSBP on one outstanding payment.

Action. Lim

4. WEB PAGE

No update on the subject.

5. DONATED EQUIPMENT

Allen to post the equipment asset register on the webs site once it has been updated.

Action. Allen

6. CENTRE OF EXCELLENCE

No further update on the outstanding CCI business plan.

Update of asset register of all equipment donated at CCI is still outstanding. Kevin Barnes and Scott Wilson will arrange a visit to CCI to enquire on the status of their donated equipment.

Action. Kevin/Scott

7. PUBLICITY

David has made contact with Brad on the next edition newsletter. Jim to send David 'Article from the Chairman'.

Action. Jim

Allen will contact ECU and gauge their interest in setting up instrument control engineering course.

Action. Allen

Allen to contact Murdoch U to verify of their intention to establish fieldbus training.

Action. Allen

8. MEETINGS

Allen has posted a calendar on web site to highlight all fieldbus activities.

9. JUMP ABOARD 2006

The committee will consider a seminar event based on the fieldbus event model last held in China where vendors are expected to cover all expenses. A kick off meeting is to be held in Feb '06.

10. FF Essentials & Advance Course

Allen advised an in house Essentials course for Geographe is scheduled for Jan '06.

11. Mailing List

Allen advised that the business card reader did not work when connected to the computer operating with Window XP.

12. Eastern State FUG

Jim sent a note to Marc requesting information on funding of FUG operation. Jim will contact Craig Lingard to insist that other fieldbus groups (Profibus, devicenet, etc) are to support financially the operation of FUG.

Action. Jim

FFEUC will assist in running FUG account until the group has been incorporated.

13. FFEUC Co-Chair Position

Jim will meet up with Vinod from CSBP at the next IICA meeting to extend him an invite to future committee meeting.

Action. Jim

14. Other Business

Purchase of Acrobat Distiller software is still to be action. .

Action. Allen

Jim has yet to purchase the digital camera.

Action. Jim

Jim is to respond to John Dusing on his follow up letter.

Action. Jim

NEXT MEETING is 7th February 2006 at **7:00 am**. Venue: QV1 L13 Conference Room