

DATE OF MEETING: 11th August 2005

LOCATION: Woodside Plaza – 240 St. Georges Terrace, Perth

Minutes by: TS Lim

PRESENT

T.S. Lim (Secretary - Woodside Energy)
Jim Russell (Co-Chair- ICEweb)
Allen Tighe (Seacove Systems)
Syd Reed (Honeywell)
Brad Tindall (Metquip Systems)
David Edge (Samson)
Colin Yates (P&F)

APOLOGIES

Kevin Barnes (MTL)
David Gonzalez (ABB)
Jeremy Hales (WPC)
Scott Wilson (Emerson Process Management)
Michael Wagner (KROHNE/Smar)
Duncan Turner (Apache)
Sebastian Wood (Flowserve)

Cc: Rich Timoney

1. MATTERS ARISING FROM PREVIOUS MINUTES

Minutes proposed for acceptance by Syd and seconded by Allen.

2. CORRESPONDENCE

INCOMING: Holiday Inn (Vic), VIC FUG correspondence, JA2005 correspondence, Rich Timoney.

OUTGOING: JA2005 correspondence, JA2005 Flier, Glaxo, PACE, VIC FUG correspondence.

3. ACCOUNTS PAID/BALANCE

No account was presented at the meeting. Allen to provide the balance post meeting.

Post meeting note: Closing balance of account is \$25,593.19.

4. WEB PAGE

A draft report on Allen's visits to Glaxo, Origin Bass Gas Project and CUB is available from the website at www.fieldbus.org.au/technote/MELvisit.pdf. A copy is provided in the attachment for comments.

5. DONATED EQUIPMENT

Allen advised that that Weidmuller loop current powered LCD indicator has been tested and worked with the training kit. .

Allen to post the equipment asset register on the webs site once it has been updated.

Action. Allen

6. FIXED RIG

No further update on the outstanding CCI business plan.

Updating of the asset register of all equipment donated at CCI, Kevin Barnes and Scott Wilson to arrange a visit to CCI to enquire on the status of their donated equipment.

Action. Kevin/Scott

Jim has yet to talk to Rich for the possibility of a meeting with AOGITC. The plan is to arrange the meeting in September at the cocktail party

Action. Jim

Brad informed that no response was received from the Eastern States education contacts.

7. PUBLICITY

Dave sent through a copy of the newsletter which was presented briefly at the meeting. Jim will arrange for the mail out towards the end of the week.

Action. Jim

Jim advised that he has been contacted by PACE magazine for a "View Point" article contribution which he has submitted.

8. MEETINGS

Jim advised that due to other commitment, the engineering guide and FF training kit presentation will be rescheduled to a later date.

9. JUMP ABOARD 2005

Flier with registration page was mailed out in July. Lim advised that there have been 9 early registrations received for Perth including 2 from Brunei Shell. Syd advised that Honeywell in Melbourne has mailed out the flier to approximately 400 people from their Eastern States database.

The committee is currently busy reviewing the papers and finalising the program schedule.

10. FF Essentials Course

Lim is to pass on the invoices for the Essentials and Configuration Courses run in May/June to Allen after the meeting.

Action: Lim

11. FF Advance Training

No training is scheduled in September.

12. Mailing List

No further issues.

13. Eastern State FFEUC

Jim advised that the Eastern States FUG kick off meeting was a success with a total of 16 representatives attending. Jim advised that the expenditure for the meeting was around \$400. Jonathan Soanes from E&H will try to organise the group from Eastern States though he has advised that he will have a very busy schedule in the near term.

14. FFEUC Co-Chair Position

Jim has contacted Nancy of Chevron and she is seeking the approval from her management for the commitment. Jim is to follow up with Nancy on the status.

Post Meeting Note: Nancy has declined.

15. Other Business

Syd raised the issue that requirement for training of Greenfield project personnel has not been covered in adequate detail. This is to be raised for action by EUAC.

Action. Jim

Allen has contacted Ian Verhappen and advised that he is happy to make a presentation at the JA2005 reception cocktail in Melbourne on 13/9 .

Lim advised that notice of AGM is to be posted to Members. He has yet to complete the minutes of the last AGM.

Action. Lim

Dave advised that local FFEUC events have not been advertised at each of the individual global FFEUC web sites.

Action. Allen

NEXT MEETING is 22nd September 2005 at **7:00 am**. Venue: Perth Emerald Hotel for Breakfast meeting.