

DATE OF MEETING: 14th July 2005

LOCATION: Woodside Plaza – 240 St. Georges Terrace, Perth

Minutes by: TS Lim

PRESENT

T.S. Lim (Secretary - Woodside Energy)
Jim Russell (Co-Chair- ICEweb)
Allen Tighe (Seacove Systems)
Syd Reed (Honeywell)
Brad Tindall (Metquip Systems)

APOLOGIES

Kevin Barnes (MTL)
David Gonzalez (ABB)
David Edge (Samson)
Jeremy Hales (WPC)
Brian van Bueren (Honeywell)
Scott Wilson (Emerson Process Management)
Karl Haller (Co-chair P&F) via telephone hook-up
Michael Wagner (KROHNE/Smar)
Duncan Turner (Apache)
Sebastian Wood (Flowserve)

Cc: Rich Timoney

1. MATTERS ARISING FROM PREVIOUS MINUTES

Minutes proposed for acceptance by Brad and seconded by Allen.

2. CORRESPONDENCE

INCOMING: VIC FFEUC correspondence, JA2005 correspondence, Craig Lingard (IICA), Marc Stormer.

OUTGOING: JA2005 correspondence, NI, Glaxo, Weidmuller.

3. ACCOUNTS PAID/BALANCE

Allen presented the FFEUC account currently has a total balance of \$27,520 which includes the term deposit amount. Forward budget included the allocation of \$13,000 for JA2005, J O'Gray Scholarship of \$500, IICA 2005 travel of \$1000, Eastern States FFEUC kick off fund of \$2,000 and Allen's invoice of \$192.

4. WEB PAGE

No further update on web site layout.

5. DONATED EQUIPMENT

Allen advised that that Weidmuller has donated a loop current powered LCD indicator.

Allen to post the equipment asset register on the webs site once it has been updated.

Action. Allen

6. FIXED RIG

No further update on the outstanding CCI business plan.

Updating of the asset register of all equipment donated at CCI, Kevin Barnes and Scott Wilson to arrange a visit to CCI to enquire on the status of their donated equipment.

Action. Kevin/Scott

Jim advised that he has contacted AOGITC focal point and will advise when input from FFEUC is required. It was proposed that a meeting with Rich Timoney and AOGITC is to be arranged in September.

Action. Jim

Lim to send the Brad details of Challenger TAFE contact.

7. PUBLICITY

No response from Dave on the newsletter. Lim to follow up with Dave

Action. Lim

12 engineers from Chevron's Gorgon project team attended the FF presentation by Jim and Allen.

8. MEETINGS

Jim to update the technical meeting flier on engineering guide and FF training kit rescheduled now to August.

9. JUMP ABOARD 2005

The next flier is due for release before end July. Brad to put together the 10 reasons for attending JA2005 by collating the info from the abstracts.

Action. Brad

10. FF Essentials Course

Allen advised that 2 registration has received to date for the Mel FF Essentials.

Lim to invoice Allen on the previous FF Essentials course licensing fee.

Action: Lim

11. FF Advance Training

Allen advise that the FF Config course scheduled for Melbourne is to be cancelled due to lack of interest.

12. Mailing List

No further issues.

13. Eastern State FFEUC

Jim advised that he has scheduled a meeting with various fieldbus interest group on 25/7 at the Holiday Inn to kick off an Eastern State FUG. He has received a number of people expressing interest in participating in the meeting. An estimated expense of

\$300 will be allocated to cover the room hire and the additional night accommodation.

Allen has made arrangement to visit Glaxo site to discuss the issue on their fieldbus installation.

14. FFEUC Co-Chair Position

Jim will contact Nancy of Chevron, Ambrose Hargan of CSBP and Thorston Krohn BHPP/Hatch for possible successor to the co-chair position.

15. Other Business

Lim advised that he participated in a teleconference on the phase 2 of EDDL project on 1/7.

Jim acknowledged the contribution from Gordon Hutchinson of Weidmuller who has announced his retirement recently.

NEXT MEETING is 11th August 2005 at **7:00 am**. Venue: **Woodside Energy Office, Woodside Plaza** , 240 ST Georges Terrace, Perth.