

DATE OF MEETING: 10th March 2005

LOCATION: Woodside Plaza – 240 St. Georges Terrace, Perth

Minutes by: TS Lim

PRESENT

T.S. Lim (Secretary - Woodside Energy)
Jim Russell (Co-Chair- ICEweb)
Allen Tighe (Seacove Systems)
David Gonzalez (ABB)
Sebastian Wood (Flowserve)
Brian van Bueren (Honeywell)
Duncan Turner (Apache)
Bill Ramsay (Emerson Process Management)

APOLOGIES

Jeremy Hales (WPC)

Absent

Nick Sima (P&F)
Michael Wagner (KROHNE/Smar)
Syd Reed (Honeywell)
Karl Haller (Co-chair P&F) not available via telephone hook-up
Kevin Barnes (MTL)
David Edge (Samson)
Gordon Hutchinson (Weidmuller)

Cc: Rich Timoney

1. MATTERS ARISING FROM PREVIOUS MINUTES

Minutes were revised with Brian van Bueren noted as present and was proposed for acceptance by Brian and seconded by Allen.

2. CORRESPONDENCE

INCOMING: Ian Verhappen, Challenger TAFE (Nigel Haywood), PCT (Mike Oser), JA2005 correspondence.

OUTGOING: JA2005 correspondence, Hi-Smelt (Francis Norman), Yokogawa Australia, IDC (Steve Mackay).

3. ACCOUNTS PAID/BALANCE

Jim' tabled a forward budget for the FFEUC account and after various commitments including James O'Gray Scholarship (\$400), Eastern Seaboard FFEUC funding and JA2005 budget, will leave a balance of approximately \$3,800.

Lim advised that only the Emerson registration is still outstanding. Lim to send a copy of the invoice to Bill.

Action: Lim

Jim advised that the Emerald Hotel catering invoice has been paid.

4. WEB PAGE

Allen to circulate a proposal on the display of logos on FEUC web for comments by the committee.

Action. Allen

5. DONATED EQUIPMENT

David explained that ABB withdrew the equipment from CCI as they are no longer supported.

Allen advised that Honeywell has expressed an interest in providing Experion system for use in the training.

6. FIXED RIG

No further update on the outstanding CCI business plan.

Updating of the asset register of all equipment donated at CCI.

Jim advised that he attended a meeting with Nigel Haywood of Challenger TAFE who expressed an interest in setting up an FF Centre of Excellence. A grant totalling \$15 million provided by the government has been set aside in establishing an Oil and Gas Centre.

7. PUBLICITY

Jim advised that the latest newsletter will be circulated to all members very shortly.

8. MEETINGS

1st technical meeting for the year is scheduled for 11th March. Subjects which will be covered are 'updates from various vendors', 'overview of engineering guide' and '2005 GA'.

9. JUMP ABOARD 2005

Allen advised that the Call for Papers for JA2005 has been circulated and published on FFEUC and FF web sites.

10. FF Essentials Course

The next Essentials is planned for 25/5/05.

11. FF Training Kits

Jim advised that the FF training kit will be available for loan subject to some levy and a procedure is to be formalised.

Allen has started work on putting together an asset register of all training equipment purchased or donated.

Action. Allen

12. FF Advance Training

Allen has scheduled the next 'Configuration Course' on 1/6/05.

13. Mailing List

Jim advised that the WA and ES email list is now completed. He has started with sending tracker form to overseas members

14. Other Business

Eastern State EUC. Jim has spoken to Karl and will be present when the committee meet at the official launch of the Eastern Australia FFEUC meeting.

Jim advised that he has received an email praising the FFEUC Aus effort and will look at running the Middle East FFEUC based on the Australian model.

Lim advised that he will be on a conference call on Friday to discuss the EDDL Phase 2 project.

NEXT MEETING is 7th April 2005 at 7:00 am. Venue: Woodside Energy Office, Woodside Plaza , 240 ST Georges Terrace, Perth.