

DATE OF MEETING: 15th July 2004

LOCATION: Woodside Plaza – 240 St. Georges Terrace, Perth

Minutes by: TS Lim

PRESENT

T.S. Lim (Secretary - Woodside Energy)
Jim Russell (Chair- Woodside Energy Ltd)
Allen Tighe (Seacove Systems)
Brian van Bueren (Honeywell)
Jason Thompson (Emerson)
Peter McMillan
Ashleigh Francis (Flowserve)
Duncan Turner (KJV)

APOLOGIES

Dave Edge (Samson Controls)
Syd Reed (Honeywell)
Mel Oliveri (CCI)
Nic Christodoulou (BP)
Sebastian Wood (Flowserve)
David De Lacey (Murdoch University)
Michael Wagner (KROHNE/Smar)
Markus Kern (Honeywell)
Harvey Rough(Honeywell)
Mark Burt (Challenger TAFE)

Cc: Rich Timoney

1. MATTERS ARISING FROM PREVIOUS MINUTES

Minutes was proposed for acceptance as a true record by Duncan and seconded by Allen.

2. CORRESPONDENCE

INCOMING: Ian Verhappen, Fieldbus Foundation, IICA, JA2004 correspondence, PR Electronics, Krohne, Middle-east FFEUC

OUTGOING: SAIT, PACE, A2004 correspondence, Fieldbus Foundation, Smar (Jonas), Weidmuller

3. ACCOUNTS PAID/BALANCE

Duncan advised that the closing account balance for June is \$18,781.79. He will forward electronic copy of the balance as he wasn't able to bring a printed copy to the meeting.

4. WEB PAGE ON MAIN FF SITE

Photos for the committee will be taken at the end of the meeting.

All past Jump Aboard papers are to be posted on fieldbus.org.au web site.

5. DONATED EQUIPMENT

WPC replacement DVC – positioner has been located at WPC warehouse.
Lim advised that he has received 3 more pieces of temperature pucks from PRE.
NI will upgrade the NI Configurator to the latest revision.
Fuji will donate their range of optical fibre fieldbus equipment.

6. FIXED RIG

Jim to set up a meeting with Frances to discuss future commitment from CCI in regard to the Centre of Excellence.

Action: Jim

7. PUBLICITY

Jim advised that he has sent to PACE an article which will be published in future edition of the newsletter.

An FFEUC newsletter is to be put together before JA2004..

Action: Jim

8. MEETINGS

Not technical meeting will be scheduled until after JA2004.

9. JUMP ABOARD 2004

Allen advised that the final venue for Brisbane has yet to be finalised. Allen's preference is to go with Carlton Crest.

The Melbourne event will be held at Boxhill TAFE.

Perth event will be held at the Emerald.

The 1st warm up flier has been distributed. The next mail out is aimed at early August which will contain details of the papers and registration form.

Jim had a discussion with Rich TImoney and it was agreed that FFEUC will only pay for the accommodation and expenses incurred by Dave Glanzer in Australia.

10. FF Essentials Course

SAIT has confirmed their agreement on the proposed 'Bums on seat' arrangement.

11. FF Training Kits

Allen advised that he will have 4 operational training kits available for this weekend's training.

12. FF Advance Training

Allen advised that the training module is 95% complete. He is still working on a target completion date of October 2004.

Action: Allen

13. Mailing List

Lim advised that he has consolidated the database and forwarded it to Harvey for mailing out of JA2004 fliers. It was highlighted that some of the data from the email listing will be incomplete, ie without mailing addresses.

Markus to investigate and report on possible use of Plexo to manage FFEUC database.

14. Other Business

Jim and Allen had discussion with Challenger TAFE on possibility of provide fieldbus training. TAFE has yet to respond and invite FFEUC to participate at the committee level. Jim has yet to send through a letter pledging support on fieldbus technology.

AGM is to be included as an agenda at the next meeting.

NEXT MEETING is on 17/8/04 at **7:00 am**. Venue: **Woodside Energy Office, Woodside Plaza** , 240 ST Georges Terrace, Perth.