

DATE OF MEETING: 9<sup>th</sup> June 2004

LOCATION: Woodside Plaza – 240 St. Georges Terrace, Perth

Minutes by: TS Lim

**PRESENT**

T.S. Lim (Secretary - Woodside Energy)  
Jim Russell (Chair- Woodside Energy Ltd)  
Allen Tighe (Seacove Systems)  
Brian van Bueren (Honeywell)  
Harvey (Honeywell)  
Mark Burt (Challenger TAFE)

**APOLOGIES**

Dave Edge (Samson Controls)  
Duncan Turner (KJV)  
Syd Reed (Honeywell)  
Mel Oliveri (CCI)  
Nic Christodoulou (BP)  
Sebastian Wood (Flowserve)  
David De Lacey (Murdoch University)  
Michael Wagner (KROHNE/Smar)  
Markus Kern (Honeywell)

Cc: Rich Timoney

**1. MATTERS ARISING FROM PREVIOUS MINUTES**

Minutes was proposed for acceptance as a true record by Allen and seconded by Brian.

**2. CORRESPONDENCE**

INCOMING: Ian Verhappen, Fieldbus Foundation, IICA, JA2004 correspondence, Ben Ho of Worley Adelaide, PR Electronics, 2003 Annual Financial Report

OUTGOING: SAIT, JA2004 correspondence, Rob Winter, Fieldbus Foundation, Middle East EUC

**3. ACCOUNTS PAID/BALANCE**

No account statement was presented. Jim advised that the account balance is around \$25,000.

**4. WEB PAGE ON MAIN FF SITE**

Photo session will be arranged at the next meeting.

Maggie to provide direct link to fieldbus.org.au web site from Foundation end user web page.

**5. DONATED EQUIPMENT**

WPC replacement DVC – positioner has been located at WPC warehouse.

- 6. FIXED RIG**  
Jim to set up a meeting with Frances to discuss future commitment from CCI in regard to the Centre of Excellence.  
**Action: Jim**
- 7. PUBLICITY**  
Next edition of FFEUC newsletter will be put together in the next 2 weeks.  
**Action: Jim**
- 8. MEETINGS**  
Next technical meeting will be scheduled in mid June. Jim requested Honeywell to consider if any aspect of the Enfield project can be presented.  
**Action: Markus**
- 9. JUMP ABOARD 2004**  
Jim advised that interest in hosting JA2004 by IICA branch committee member in Gladstone was not very forthcoming. Jim will contact IICA Gladstone branch committee for a final decision.  
  
The committee will be focussing heavily on marketing the event.
- 10. FF Essentials Course**  
Allen advised training of Fluor Amec engineer is scheduled for 10/6.  
  
SAIT has yet to confirm their agreement on the proposed 'Bums on seat' arrangement.
- 11. FF Training Kits**  
Allen advised that PR Electronics supplied temperature pucks were still having configuration problem using the Smar host.  
**Action: Allen**
- 12. FF Advance Training**  
Allen advised that he is still waiting for components in order to fully assemble the training kits. The target date for completion of the training module is October 2004.  
**Action: Allen**
- 13. Mailing List**  
Nic advised that the membership database resided in WEL server is still the most comprehensive.  
  
Markus to investigate and report on possible use of Plexo to manage the database.
- 14. Other Business**  
Jim and Allen to hold separate meeting at Challenger TAFE to discuss possibility of provide fieldbus training.

NEXT MEETING is on 15/7/04 at **7:00 am**. Venue: **Woodside Energy Office, Woodside Plaza** , 240 ST Georges Terrace, Perth.