

DATE OF MEETING: 30th July 2003

LOCATION: Woodside Energy Ltd-Central Park Perth

Minutes by: TS Lim

PRESENT

T.S. Lim (Secretary - Woodside Energy)
Jim Russell (Chair- Woodside Energy Ltd)
Nic Christodoulou
Allen Tighe (Seacove Systems)
Mel Oliveri (CCI)

APOLOGIES

Duncan Turner (KJV)
Simon Hamblin (Woodside Energy)
Dave Edge (Samson Controls)
Bill Ramsay (Emerson)

NON ATTENDEES

Scott Wilson (KROHNE/Smar)
Dough Hambour (ABB)
Josef Chudy (Endress & Hauser)
Darren Bassett (Yokogawa)
Robert McInnes (Invensys)
Michele Dell'Acqua(KROHNE/Smar)
Paul Davies (Woodside Energy)
Brian van Bueren (Honeywell)
Sebastian Wood (Flowserve)
Kevin Barnes (MTL)
Robert Taylor (Transfield Worley)
Syd Reed (Honeywell)

Cc: Rich Timoney

1. MATTERS ARISING FROM PREVIOUS MINUTES

Minutes proposed for acceptance as a true record by Allen and seconded by Nic.

2. CORRESPONDENCE

INCOMING: I Verhappen (EUAC), Rich Timoney (FF), Oil & Gs Magazine, Misc
JA2003 correspondence
OUTGOING: Misc JA2003 Correspondence

3. ACCOUNTS PAID/BALANCE

No account statement was presented for July.
Additional \$1000 was proposed to be added to JA2003 budget to fund the mail out of
JA2003 fliers. This increases the JA2003 budget to \$15,000. Motion was moved and
accepted by Nic and Allen.
Duncan to follow up on collection of outstanding \$200 dollars donation from vendors
agreed to sponsor Jim's visit to PACEX.

ACTION: DT by 2/9/03

4. WEB PAGE ON MAIN FF SITE

JA2003 web page has been added on FF end users web site. Online registration to participate in the conference/exhibition can be made from the web site.

5. DONATED EQUIPMENT

Lim has spoken to Jonathan at Yokogawa who will advise on delivery status of their Stardom host system.

ACTION: JAR by 2/9/03

Syd to check with Brian on the feedback from management for the donation of Honeywell Experion host system to be used at CCI

ACTION: SR by 2/9/03

Paul to follow up with WPC on the status of the replacement DVC.

ACTION: PD by 2/9/03

2 additional PR Electronics temperature transmitters with LAS capability were received

Mel to update asset register and include additional data such as hardware and DD revisions .

ACTION: MO by 2/9/03

6. FIXED RIG

A meeting was convened with CCI in which Allen, Jim, Frances and Mel attended to discuss and plan the step forward for the Centre of Excellence. CCI will assist in conducting a survey on WA industry's perception on embracing Foundation fieldbus.

7. PUBLICITY

FFEUC newsletter planned for release in 2 weeks time.

Latest PACE magazine has provided publicity for JA2003. Jim advised that further publicity will also be provided by an Oil and Gas journal.

It was decided that Allen's Foundation fieldbus introductory presentation on 31/7/03 will not proceed due to lack of response.

8. MEETINGS

The technical meeting held in July was well attended .Donation collected at the door of approximately \$500.

9. JUMP ABOARD 2003

The JA2003 committee will focus on promoting the event in the coming months preceding the event date.

All venue bookings have now been confirmed.

10. FF Essentials Course

Allen reported that the FF Essentials course for Honeywell could be attended by at least 16 persons. Allen was to contact Honeywell that due to the large number, an additional class should be planned.

NEXT MEETING is on 2/9/03 at **7:15 am**. Venue: WOODSIDE ENERGY LTD CENTRAL PARK ST GEORGES TERRACE , PERTH (Go to 8th Floor and ask for Lim).