

DATE OF MEETING: 27<sup>th</sup> June 2003

LOCATION: Woodside Energy Ltd-Central Park Perth

Minutes by: TS Lim

**PRESENT**

T.S. Lim (Secretary - Woodside Energy)  
Paul Davies (Woodside Energy)  
Jim Russell (Chair- Woodside Energy Ltd)  
Kevin Barnes (MTL)  
Syd Reed (Honeywell)  
Bill Ramsay (Emerson)  
Sebastian Wood (Flowserve)  
Brian van Bueren (Honeywell)  
Robert Taylor (Transfield Worley)  
Nic Christodoulou (Woodside)  
Dave Edge (Samson Controls)

**APOLOGIES**

Allen Tighe (Seacove Systems)  
Duncan Turner (KJV)  
Simon Hamblin (Woodside Energy)

**NON ATTENDEES**

Mel Oliveri (CCI)  
Scott Wilson (KROHNE/Smar)  
Dough Hambour (ABB)  
Josef Chudy (Endress & Hauser)  
Darren Bassett (Yokogawa)  
Robert McInness (Invensys)  
Michele Dell'Acqua(KROHNE/Smar)

Cc: Rich Timoney

1. **MATTERS ARISING FROM PREVIOUS MINUTES**  
Minutes was proposed for acceptance as a true record by Paul and seconded by Sebastian.
2. **CORRESPONDENCE**  
INCOMING: Frances Parnell (CCI), Graham Morgan (Yokogawa, Mid-East), Ian Verhappen (FFEUAC), Henrietta Dyck (SAIT)  
  
OUTGOING: Peter Leliveld (SAIT), Denes Bolza (PACE)

**3. ACCOUNTS PAID/BALANCE**

No account statement was presented for June..

Credit card issue was dropped due to the exorbitant annual bank fees. Virgin credit card with no annual fees is only available to personal customers only.

A motion was passed for the end user council to spend \$2500 towards purchase of a laptop and office software.

Duncan to follow up on collection of outstanding \$200 dollars donation from vendors agreed to sponsor Jim's visit to PACEX.

**ACTION: DT by 30/7/03**

**4. WEB PAGE ON MAIN FF SITE**

Committee members without photos were requested to stay back for their photos to be taken.

**5. DONATED EQUIPMENT**

Lim has spoken to Jonathan at Yokogawa who will advise on delivery status of their Stardom host system.

**ACTION: JAR by 30/7/03**

Syd to check with Brian on the feedback from management for the donation of Honeywell Experion host system to be used at the CCI Fieldbus Centre of Excellence.

**ACTION: SR by 30/7/03**

Paul to follow up with WPC on the status of the replacement DVC.

**ACTION: PD by 30/7/03**

2 PR Electronics temperature transmitters were received. PRE have promised further 3 off temperature transmitters with LAS capability when they are available.

Mel to update asset register and include additional data such as hardware and DD revisions of devices.

**ACTION: MO by 30/7/03**

**6. FIXED RIG**

Jim will convene a meeting with Allen, Nic, Paul and Mel to discuss and plan the work in getting the Centre of Excellence to a higher level of standard.

**7. PUBLICITY**

Publicity flier for JA2003 was mailed out electronically to FFEUC and FUN mailing list.

Latest edition of FFEUC newsletter was also distributed to all members.

**8. MEETINGS**

Next technical meeting is to be planned in July.

**9. JUMP ABOARD 2003**

John Bazley advised that he has made arrangement for some of the speakers to present in New Zealand.

Lim reported that Allen had had a meeting with the organiser at Reed Exhibition in Sydney and was shown around the conference venue.

The committee of JA2003 will focus on strategies to promote the event over the next 2 months.

**10. FF DISCOVERY COURSE**

No further work will be pursued until funding is available to purchase kits for use in the hands on lab equipment.

**11. Eastern States FFEUC**

Lim advised that Allen's Foundation Fieldbus Roadshow was not very well attended. 12 and 9 were the attendance recorded at Sydney and Melbourne respectively.

No Essentials workshop was held due to lack of response from both locations.

**12. Other Business**

Jim advised that he will leave Woodside end July. He is looking to spend more time on fieldbus and FFEUC issues.

NEXT MEETING is on 30/7/03 at **7:15 am**. Venue: WOODSIDE ENERGY LTD CENTRAL PARK ST GEORGES TERRACE , PERTH (Go to 8<sup>th</sup> Floor and ask for Lim or Jim).