



## AGM - 2009 MINUTES

DATE OF MEETING: 03 December 2009

LOCATION: – Engineers Australia, Perth

Minutes by: Katie Ainsworth

<u>PRESENT</u>	<u>APOLOGIES</u>
Allen Tighe (Chair)	Matt Marcussen
Danny Ainsworth	RL Narayanan
Kevin Barnes	Duncan Turner
Merv Gilby	TS Lim
John Marr	
William Ramsay	
Vince Derriman	

### **Meeting was declared open at 18:00 hrs**

Allen Tighe opened the meeting

### **Motion to Adopt Agenda**

Proposed by: Allen Tighe

Seconded by: Kevin Barnes

### **Minutes of Previous AGM Meeting**

Proposed by: Danny Ainsworth

Seconded by: Vince Derriman

Previous minutes proposed to be true and correct.

### **Chairpersons Report (Allen Tighe) :-**

- Care & Maintenance mode continues - committee now meeting as needed, probably only one or two more meetings are required. Katie is now temporary paid secretary and some book-keeping to be attended until everything is handed over.
- Jumpaboard 2009 - had a reasonable turnout, more than 100 attended, however profit was considerably less than previous due to many freebies (committee decision).
- Training courses - continue mainly only in Perth & some on-site, not many people attending, usually less than 5 people per course
- Financial - less income this year as compared to previous years and is predicted to decline further. FF Marketing group (newly formed in Melbourne) will run free events utilizing sponsorship by manufacturers & vendors.
- Centre of Excellence to FCTP (Fieldbus Certified Training Program) - hopefully this will lead to a teaching organization in Australia taking this over once things have been formalized.
- Duncan Turner has done some investigations regarding the AG-181 standard and found it is not viable and something else has already been put in place.

### **Treasurers Report (P&L-09 attached) :-**

- Allen displayed the financial report (08-09) to everyone and explained that the audit had been completed & was on the website. It did not include the JA09 catering and a few other expenses which will be rolled on to the next year due to delays in the initial billing.
- The current bank balance is \$ 7,892.71 minus approx \$1,100 bills outstanding and approx \$700-800 due from 2 courses to be run at Worsley in Dec. There is also \$30,000 held in a term deposit account.
- It was discussed that the accounts only need auditing again if the committee wants it. It was decided that as long as the documentation was up to date and it was displayed on the website for all to see there was no need.

### **Treasurers Report (audited) :-**

Accepted as true & correct

Proposed by: Kevin Barnes

Seconded by: Vince Derriman

### **Re- Election of Office Bearers :-**

All current office bearers have been contacted and agreed to be re-instated until the committee is dissolved in 1-2months.

The committee voted by unanimous decision that all current office bearers be re-elected.

### **Other Business :-**

- Allen is to sort out and lodge paperwork, close accounts, disconnect phones, etc and suggests a general committee meeting at the end of Jan or Feb 2010.
- Allen thanked the hardworking committee for their dedication over the past year. Without their efforts the FF-EUC would have shut down previously.
- The committee also thanked Allen for all his hard work time and effort he has put into his job as Chairperson.

**Meeting closed: 18:17 hrs**

**Next Committee Meeting :- Time / Date – TBA**  
(probably Feb/10)



**FF End User Council Aus Inc**  
**ABN 60 120 236 370**  
**Profit and Loss (audited)**  
**July 2008 through June 2009**

Ordinary Income/Expense

Income

Conference JA09

Attendee (full)	4,065.00
Discount (TT/EDU)	195.00
JA09 Sponsorship	16,005.00
Total Conference JA09	20,265.00

TD Interest	1,897.68
Total Income	22,162.68

Expense

Bank Service Charges	
Merchant Bank Fees	245.24
Total Bank Service Charges	245.24

JA09 Expenses	
Promos / give aways	4,738.50
Venue / Catering	972.50
Total JA09 Expenses	5,711.00

Meetings (EUC/JA/GA)	
FF-EUC AGM	386.50
FF-GA09	1,678.99
Total Meetings (EUC/JA/GA)	2,065.49

Office / Phone	
JR/AT Expense	3,201.65
Post Office	196.00
Total Office / Phone	3,397.65

Total Expense	11,419.38
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Net Ordinary Income	10,743.30
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Net Income	<b><u>10,743.30</u></b>
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<p>Outstanding expense incurred in 08/09 that were late billed &amp; not in the above accounts - approx \$8,750 (for JA09 &amp; GA09) - produced a more realistic "surplus" of ~ \$2,000.</p>
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